



OFFICE OF THE DISTRICT ELECTION OFFICER
Vazhudavour Road, Pettaiyanchathiram, Puducherry – 605 009
Phone: (0413) 2278691, 2299502 Fax(0413) 2299588
Web: <https://puducherry-dt.py.gov.in> Email: dcrev.pon@nic.in

No.1703/DEO/MM/GEPLA-2026

dated 18.03.2026

TENDER NOTICE

Sub: DEO – GEPLA – 2026 – Supply, Installation and Commissioning of CCTV-IP Cameras on hiring basis in the designated three Counting Centres – Quotation Called for – Reg.

Sealed Quotations are invited for the supply, installation and commissioning of CCTV-IP Cameras on hiring basis in the designated three Counting Centres in connection with General Elections to Puducherry Legislative Assembly – 2026 towards surveillance of Electronic Voting Machines (EVM) in the strong room and counting centres. The scope of work and other terms and conditions are mentioned in the annexure.

2. The sealed quotations super-scribing “Quotation for Supply, Installation and Commissioning of CCTV-IP Cameras on Rental/Hiring basis for GEPLA-2026” shall reach the following address on or before **5.00 P.M on 25.03.2026**. The quotations received after the closing date and time will be summarily rejected and will not be considered.

“The District Election Officer
Vazhadavur Road, Pettaiyanchatiram,
Puducherry – 605 009.”


DISTRICT ELECTION OFFICER



NOTICE INVITING TENDER

The District Election Officer, Puducherry invites quotations for Supply, Installation and Commissioning of CCTV-IP Cameras with monitoring facilities on **hiring/rental basis** in the strong rooms and counting centres for surveillance of Electronic Voting Machines in connection with General Elections to Puducherry Legislative Assembly – 2026.

I. Bidding System:

1. Two stage bidding system. (Technical bid and Financial bid)
2. The tenderer/bidder shall submit his tenders in single sealed outer cover containing Technical & Financial bids in a separate sealed cover, super-scribing as “Technical bid cover” and “Financial bid cover”.

II. Details of Counting Centre:

1. Women’s Engineering College (WEC), Lawspet, Puducherry.
2. Motilal Nehru Government Polytechnic College (MNGPC), Lawspet, Puducherry.
3. Tagore Government Arts and Science College (TAC), Lawspet. Puducherry.

III. List of infrastructure requirements to be provided by the bidder:

1. Surveillance Cameras for Strong Room with real time monitoring:

Sl. No.	Description	Qty.	Name of Centre	No. of days	Duration
1	CCTV-IP Cameras with all accessories for installation	32	WEC	35	01.04.2026 to 05.05.2026
		26	MNGPC		
		18	TAC		
Total CCTV-IP Cameras		76*			
2	50 inch LED TV with floor stand and all accessories, viz., HDMI cable, Remote etc.,	2	WEC		
		1	MNGPC		
		1	TAC		
Total LED TV		4			



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* **Note:** For strong rooms arrangement, the office of District Election Office will provide only 50 Nos of CCTV-IP Cameras for surveillance without any accessories/cables for camera. Therefore **bidder shall quote only for 26 nos. of cameras** on rental basis for the required period along with installation of all the said CCTV-IP Cameras, i.e., 50+26 =76

2. Surveillance Cameras for EVM preparation Room with real time monitoring:

Sl. No.	Description	Qty.	Name of Centre	No. of days	Duration
1	CCTV-IP Cameras with all accessories for installation	9	WEC	1	02.04.2026
		8	MNGPC		
		6	TAC		
Total CCTV-IP Cameras		23			
2	50 inch LED TV with floor stand and all accessories, viz., HDMI cable, Remote etc.,	9	WEC		
		8	MNGPC		
		6	TAC		
Total LED TV		23			

3. Surveillance Cameras for Counting Hall with real time monitoring:

Sl. No.	Description	Qty.	Name of the Centre	No. of days	Duration
1	CCTV-IP Cameras with all accessories for installation	59	WEC	3	03.05.2026 to 05.05.2026
		36	MNGPC		
		35	TAC		
Total CCTV-IP Cameras		130			
2	50 inch LED TV with floor stand and all accessories, viz., HDMI cable, Remote etc.,	5	WEC		
		3	MNGPC		
		3	TAC		
Total LED TV		11			



4. Networking provision for Counting Room:

Sl. No.	Particulars	No. of Points required	Name of the Centre	Remarks
1	Laying of Cat 6 cable along with required network switch and accessories for establishing networking facilities in each of the counting halls in the designated counting centres for the purpose of counting process. (Minimum of 4 networking points in each counting hall)	20	WEC	The Networking facilities shall be completed by 01.05.2026.
		16	MNGPC	
		12	TAC	
Total		48		

5. Service Support Team:

Sl. No	Description	No. of persons required	Name of the Centre	No. of days	Duration
1	Deployment of Manpower for trouble shooting round the clock (24x7 basis) at the designated counting centres	2	WEC	35	01.04.2026 to 05.05.2026
		2	MNGPC		
		2	TAC		
Total Manpower		6			

IV. Clarification on installation of CCTV Cameras/TV's/Networking Provision:

Please contact the Nodal Officer (Counting) at Women's Engineering College, Lawspet, Puducherry for any queries.

V. Technical Specifications:

SI.No	Item	Specifications
1	CCTV-IP Camera	a) 2 Mega Pixel(MP) IP Cameras with night vision support b) Resolution must be 1920 x 1080 pixels c) Camera should support constant 25/30 fps
2	LED TV	a) 50 Inch display with floor stand with all accessories b) Full HD (1920 x 1080) pixels c) Sufficient power cables, HDMI cables, at least 20W Speaker



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VI. Eligibility Criteria for participation in the Tender:

1. Tenderer should have been prior experience in the field of Information Technology/ICT enabled services/Telecommunication business/CCTV Cameras supply & Installation for two years as on 28/02/2026.
2. The tenderers should have successfully executed a contract in the field of installation of surveillance cameras for the value not less than 5 lakhs in a single contract during anyone of the preceding three financial years i.e., 2022-23, 2023-24 & 2024-25.
3. The average annual turnover of the tenderer should be 10 lakhs or above, in the last three financial year, i.e., 2022-23, 2023-24 & 2024-25.
4. The Tenderer should have valid GSTIN and PAN.
5. The bidder should not have been blacklisted by any Government Department or Government undertaking agency in respect of any supply/service. A self-declaration certificate in this regard shall be submitted along with the technical bid.

VII. Terms and Conditions for Tenderer:

1. The tenderer/bidder shall submit his tenders in single sealed outer cover containing Technical & Financial bids in a separate sealed cover, super-scribing as “Technical bid cover” and “Financial bid cover”.
2. Tenders/bids will not be accepted if technical cover is not submitted. The technical cover shall not contain any indications of the price; otherwise the bid will be summarily rejected.
3. **The cover containing Financial bid shall be submitted in the prescribed format mentioned in appendix-A.**
4. The tenderer/bidder shall submit Earnest Money Deposit (EMD) of ₹ 20,000/- in the form of Demand Draft/Fixed Deposit Receipt/Insurance Bond/Bank Guarantee from recognized bank. The EMD shall be taken in favour of “The District Election Officer, Puducherry”. The EMD shall be valid for 90 days.
5. The bidder/tenderer shall claim EMD exemption as per the prevailing orders of Government. MSME service providers are eligible for exemption from EMD.
6. The rate quoted by the tenderer shall be valid for 90 days.
7. The rate once quoted and approved shall be final and no changes will be accepted at later stage.



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8. The price quoted by the tenderer/bidder shall include all cost and expenses on all counts, viz., Cost of equipment, NVR, hard disk, 50" LED TV, switch/cables, materials tools/hardware/manpower/supervision and any other cost involved in the supply, commissioning and delivery of services.
9. Establishment of Manpower support for round the clock basis from 01.04.2026 to 05.05.2026.
- 10. The tenderers/bidders may visit the Strong rooms/EVM preparation rooms/Counting halls situated at the 3 designated Counting Centres at their own cost during the office hours before submitting the quotation.**
- 11. The recordings shall be backed up regularly by the successful bidder and the same shall be copied in the Hard disk provided by the Nodal Officer (Counting). The responsibility of the providing backup shall rest with the successful bidder. In the eventuality failure of hard disk, the successful bidder shall provide data recovery from NVR/CCTV.**
12. If the successful bidder fails to provide the backup/data recovery, an amount varying from as minimum of ₹ 10,000 to a maximum of L1 bid amount shall be imposed as penal charge, as decided by the DEO.
- 13. The Internet connectivity, Electrical Power supply, 50 nos. of CCTV-IP Cameras and Uninterrupted Power Supply shall only be provided by the Nodal Officer (Counting). No other materials shall be provided to the successful bidder for installation of IP Cameras with Monitoring facility, all the required materials shall be borne by the successful bidder only.**
14. No additional charges will be borne by this office other than the rates quoted.
15. If needed extra cameras shall be installed in the counting centre as per the requirement of the Nodal Officer (Counting), for which payment will be made as per L1 rate.
16. The successful bidder shall complete the installation of CCTV-IP Cameras in both the counting centres and shall conduct trial run in the presence of the Nodal Officer (Counting) as detailed below:

Sl.No	Description of work	Date of Completion of Work	Date of Trial Run
1	Surveillance of Strong Rooms	29.03.2026	30.03.2026
2	Surveillance of EVM preparation Rooms	30.03.2026	31.03.2026



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3	Networking facilities in Counting Halls	30.04.2026	01.05.2026
4	Surveillance of Counting Halls	30.04.2026	01.05.2026

17. If the L1 tenderer/bidder fails to take up the work after award of work order, the next successful bidder will be awarded to complete the work. The difference amount shall be collected from the L1 bidder.

18. The number of days for hiring may be increased depending upon the instructions of the Election Commission of India. Hence, the successful bidder shall be ready to continue to provide hiring facilities till the completion of counting beyond the prescribed dates, if required at the same rates quoted.

19. The successful bidder shall install the cables in neat & tidy manner and shall not obstruct the pathways. Further, the cables are not easily accessible to the public or any persons.

20. The Price shall be quoted for the number of days and duration as indicated in Clause III of this notice and shall exclude the period of trial run.

21. The Price should be quoted in the denomination of Indian Rupees only and the bidder is responsible for typo graphical error, if any.

22. No advance payment shall be made to the bidder. The payment shall be made after completion of entire work subject to the certification of Nodal Officer (Counting).

23. The applicable GST shall be quoted separately.

24. The following list of documents shall be submitted by the tenderer/bidder in a sealed cover "Super-scribing Technical Bid"

- i. Proof of Experience in the field of supply/installation of CCTV in any Government or Government Undertaking agencies.
- ii. Proof for execution single contract not less than value of 5 lakh.
- iii. Annual Turnover (Auditor Certificate)
- iv. Self-declaration for not-blacklisted by any Government Department/ Government undertaken agency
- v. GSTIN
- vi. PAN
- vii. EMD in original



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- viii. Self-declaration for work completion within the prescribed time limit.
- ix. Bidder particulars (Name, Address, Mobile number, email, etc.).
- x. Check list - as mentioned in Appendix-B

25. The Tender Committee reserves the right to reject any or all the bids without assigning any reason.

VIII. Tender Opening and Evaluation:

1. The single sealed outer cover containing the technical and financial bid covers and subsequently the cover containing the technical bid will be opened on 26.03.2026 at 10.00 A.M in presence of available bidders/tenderers, if any, and the same will be evaluated by the tender committee on the same day. The financial bid of all the technically qualified bidders will be opened on the same day.
2. If deemed necessary, the Tender Committee may seek bonafide clarifications on any aspects from the bidder(s).
3. The method of Evaluation: Total wise evaluation.
4. The financial bid of the technically qualified bidders will be rejected if the price quoted by the bidder is abnormally low or documents submitted is fake.

IX. Scope of Work

1. The successful bidder has to undertake the surveillance of strong room and counting hall in the three designated counting centres located in Puducherry region in connection with General Elections to Puducherry Legislative Assembly – 2026.
 - a. Installation of CCTV-IP Cameras (on rental basis) with the specifications mentioned in the tender for the use of surveillance of EVM in the strong room, EVM preparation room and counting hall at the counting centre.
 - b. Installation of LED TV (on rental basis) with the specifications mentioned in the tender for viewing the surveillance activities in the three designated counting centres.
 - c. Establishing of support team in the office of the Nodal Officer (Counting) with the necessary manpower to manage, ensure the video recording of the surveillance and sort out the related complaints/issues coming up from the designated counting centres.
 - d. Establishing required networking provisions in the designated counting centres.



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- e. The bidder shall arrange installation/commissioning of all hardware immediately from the date of work order issued.
- f. The quantity mentioned in the Tender document is tentative only. Payment will be released based on the actual quantity used at the site and the same has to be attested by the Nodal Officer (Counting).
- g. The successful bidder shall be liable and responsible for the compliance of all Statutory Provisions.



APPENDIX-A

The Financial Cover Details:

The participating bidder/tenderer shall submit the sealed cover super-scribing “**Financial Bid**” as per the following format in their letter head.

Sl.No	Item	Qty.	Amount (₹)
<u>Strong Room:</u> (Service required for 35 days)			
1	CCTV-IP Camera.	26	
2	Installation charges for 76 nos. of CCTV-IP Cameras along with accessories, viz., NVR, Hard disk (Minimum 4TB), POE switch, Cat-6 Cable, etc., required.	1	
3	50” LED TV with floor stand and sufficient connecting cables, remote, etc., on rental basis.	4	
Total (A)			
<u>EVM Preparation Room:</u> (Service required for 1 day)			
4	CCTV-IP Camera.	23	
5	Installation charges for 23 nos. of CCTV-IP Cameras along with accessories, viz., NVR, Hard disk (Minimum 4TB), POE switch, Cat-6 Cable, etc., required.	1	
6	50” LED TV with floor stand and sufficient connecting cables, remote, etc., on rental basis.	23	
Total (B)			
<u>Counting Hall:</u> (Service required for 3 days)			
7	CCTV-IP Camera.	130	
8	Installation charges for 130 nos. of CCTV-IP Cameras along with accessories, viz., NVR, Hard disk (Minimum 4TB), POE switch, Cat6 Cable, etc., required.	1	
9	50” LED TV with floor stand and sufficient connecting cables, remote, etc., on rental basis.	16	
Total (C)			
<u>Networking facilities in Counting Hall:</u>			
10	Charges for laying of Cat 6 cable along with required network switch and accessories for establishing networking facilities in each of the counting halls in the designated counting centres for the purpose of counting process.	48	
Total (D)			



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<u>Manpower support:</u> (Service required for 35 days)			
11	Charges for deployment of 6 nos. of Manpower for troubling shooting round clock (24 x 7) in all the three designated counting centres.	6	
Total (E)			
Total Amount (A+B+C+D+E)			
GST			
Grand Total			

Additional Requirement of CCTV/TV/Networking Point:

SI.No	Description	Qty.	Rate/unit/day (₹)
1	Additional requirement of CCTV – IP Camera with installation charges for one day.	1	
2	Additional requirement of 50” LED TV with floor stand and sufficient connecting cables, remote, charges for one day.	1	
3	Additional requirement of networking points along with required network switch and accessories,	1	
GST			
Grand Total			



APPENDIX-B

Technical Cover Details:

The participating bidder/tenderer shall submit the sealed cover super-scribing **“Technical Bid”** containing the following check list along with necessary documents.

Check List:

Sl.No	Description	Remark
1	Proof Experience in the field of Supply/Installation of CCTV in Government or Government undertaking agency	Yes/No
2	Proof for successful completion of contract less than 5 lakhs in the field of CCTV surveillance	Yes/No
3	Annual Turnover Certificate (duly certified by Chartered Accountant)	Yes/No
4	GSTIN	Yes/No
5	PAN	Yes/No
6	EMD in original	Yes/No
7	Self-declaration for Not-blacklisted by the Government agency.	Yes/No
8	Self-declaration for work completion within the prescribed time limit.	Yes/No
9	Bidder particulars (Name, address, mobile, email, etc.) in their letter head.	Yes/No
10	Technical Compliances sheet for CCTV and TV specifications <u>CCTV</u>	Yes/No
	a) 2MP CCTV IP Camera with night vision	Yes/No
	b) Resolution : 1920 x 1080 pixels	Yes/No
11	<u>LED TV</u>	Yes/No
	a) Display Size : 50 inch with floor stand	Yes/No
	b) Resolution : Full HD (1920 x 1080) pixel	Yes/No
	c) Inbuilt Speaker : 20W	Yes/No